

HOSPITALITY TEAM

Dear member of the HOSPITALITY Team,

We deeply **thank you** for deciding to get involved in this wonderful service of welcoming.

“Therefore welcome one another as Christ has welcomed you, for the glory of God”. **Romans 15:7**

The Greek word translated “hospitality” is *philoxenia*. It is made up of two words that literally translated would mean “love of strangers.” Hospitality is expressing **love to strangers**.

Our team is a big key for our church : allow each and every one, occasional visitor or regular member, to **feel like home**. This is especially important because our church welcomes people from all over the world, and they may sometimes feel strangers in our country.

1. ENVIRONMENT (SET UP) : Create a welcoming place

- Set up signs, chairs, tables, infos, coffee, toilets

→ See « **CHURCH SET UP PROCEDURE.pdf** »

+ 25 chairs to take from downstairs and 15 from upstairs

- Decorate, embellish (flowers, tablecloths, ...) if you have an heart for this

→ we are looking for someone willing to lead this

2. GREETING : Warmly welcome visitors and regular members

Wear your **badge** (stored in the translation box, with necklace, choose your color)

2 people at the door to :

- Welcome
- Help with seating
- Help with translation set

For newcomers :

- Try to get their name
- Show them the e-bulletin sign-up sheet and the lifegroup panel

At the end of the service :

- Try to get in touch with newcomers and lonely people

3. CLEAN UP

- Pick-up signs, chairs, tables, infos, coffee, toilets
 - See « CHURCH SET UP PROCEDURE.pdf »
 - + 25 old chairs to bring downstairs and 15 upstairs

TIME TABLE FOR SET UP / FOR GREETING / FOR CLEAN UP

9:00	Set-up signs, chairs, tables, infos, toilets
9:30	Prepare coffee, drinks, cookies
9:45 - 10 :25	Welcome people at the door
10 :25 - End	Take a seat and worship, but stay prepared to help visitors find a seat and a translation set
End	Get in touch with newcomers and lonely people
End	Pick-up chairs, tables, infos, signs, toilets

LET'S GET STARTED !

As member of the team, you will receive a **doodle** schedule every 3 months where you will check the Sundays you're wanting to serve → <http://doodle.com/qns3na44vhdcxscf>
Check « **set up** » and / or « **greet** » and/or « **clean up** »

You can later modify your choices clicking on the pencil which appears at the left of your name, then register at the right end of your line.

Please visit the schedule regularly to see if there are needs on the next Sunday !

We will meet every 4 months after Sunday church to share on suggestions, ideas or issues and how we could go further with it.

Take time to bring your role in prayer. We need wisdom and love to welcome members and visitors, it is important to ask for God's spirit on us to use the right words and act the right way.

Thank you again for your commitment.

Be blessed in His service, for whatever we do, we do it for Him.

"I tell you the truth, whatever you did for one of the least of these brothers of mine, you did for me." **Matthew 25:40**